



**Kanton Zürich  
Volkswirtschaftsdirektion  
Amt für Arbeit**

# Programme for professionals

**This programme has been developed specifically for highly qualified technical and management professionals; it combines individual job coaching with a temporary work or project placement at one of our partner companies in Canton Zurich**

## Goals

- To strengthen your job application skills
- To significantly increase your employment prospects

## The benefits

- You will gain more clarity and focus through your work placement and through the dialogue with your job coach
- You will identify your strengths and will be able to describe these
- You will gain new professional perspectives
- You will develop a goal-driven strategy for applying for jobs
- You will gain new and/or expanded insights into your professional field
- You will increase your professional network
- You will receive new references and a record of your performance

## Your job coach

- Your job coach is responsible for steering the process, using goal-oriented coaching methods and questioning techniques
- Your job coach will accompany you for the duration of the programme; will act as a facilitator; will work in a structured and professional manner; and has a solid network. He or she will ensure that the process remains practice-oriented and will form a bridge between you and the job market

## Procedure and timeframe

- The programme runs for a total of four months
- In the first month, you will take part in four coaching sessions, with the aim of finding a suitable placement, either at one of our partner companies or at a company of your choice where you have independently acquired a placement
- As soon as a placement has been found, you will undertake a three-month work or project placement in conjunction with additional coaching sessions, both individually and in small groups
- Coaching sessions take place in our offices in Zürich-Altstetten or via videotelephony

## Target audience and registration

- You are a management professional and/or expert in your field with a tertiary education and/or tertiary-level training
- You have at least a B2 language level in English or German
- You are available for a 70% placement (0.7 of a full-time position) for three months
- To register for the programme, contact your RAV consultant

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